
Robert Branco

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Summary

Motivated and hardworking professional looking for employment in a position that requires a dedicated, detailed oriented and reliable employee who possesses strong interpersonal and communication skills developed through years of professional and educational experience.

Work & Internship Experience

FREELANCE WEBSITE EVALUATOR | 09/2024 - Current

Design Principles - Marion, MA

- Conducted evaluations of design concepts for usability and functionality.
- Communicated findings clearly to stakeholders through presentations and meetings.
- Monitored implementation of recommended changes to ensure successful completion.

PART-TIME NEWSCASTER | 02/2020 - Current

CJOY Radio - Hyannis, Massachusetts

- Researched current events to provide context and background for news stories.
- Conducted interviews with local leaders and community members for news segments.
- Edited audio content for clarity and compliance with station standards.

MEDIA AND PUBLIC RELATIONS LIAISON | 05/2013 - 06/2015

Project Starfish - New Bedford, Massachusetts

- Coordinated communication between stakeholders and team members.
- Managed documentation for project updates and stakeholder feedback.
- Organized resources and materials for effective project execution.

Education and Training

UMass Dartmouth - North Dartmouth, MA | Bachelor of Science

Finance

Skills

- Critical thinking
- Professionalism
- Communication skills
- Reliability
- Reporting and analysis
- Written communication
- Detail orientation
- Teamwork
- Time management
- Content creation